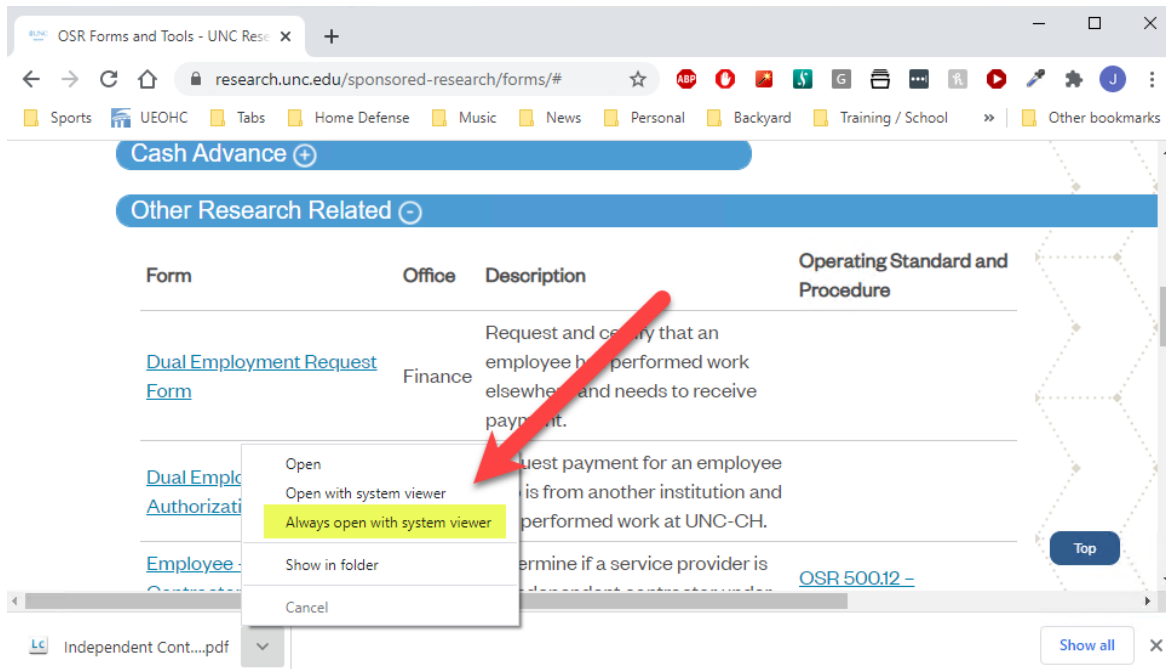


The purpose of this guidance is to assist the users with more easily accessing the fillable PDF forms on the [OSR Forms & Tools](#) page. For questions, please email ResAdminOSR@unc.edu.

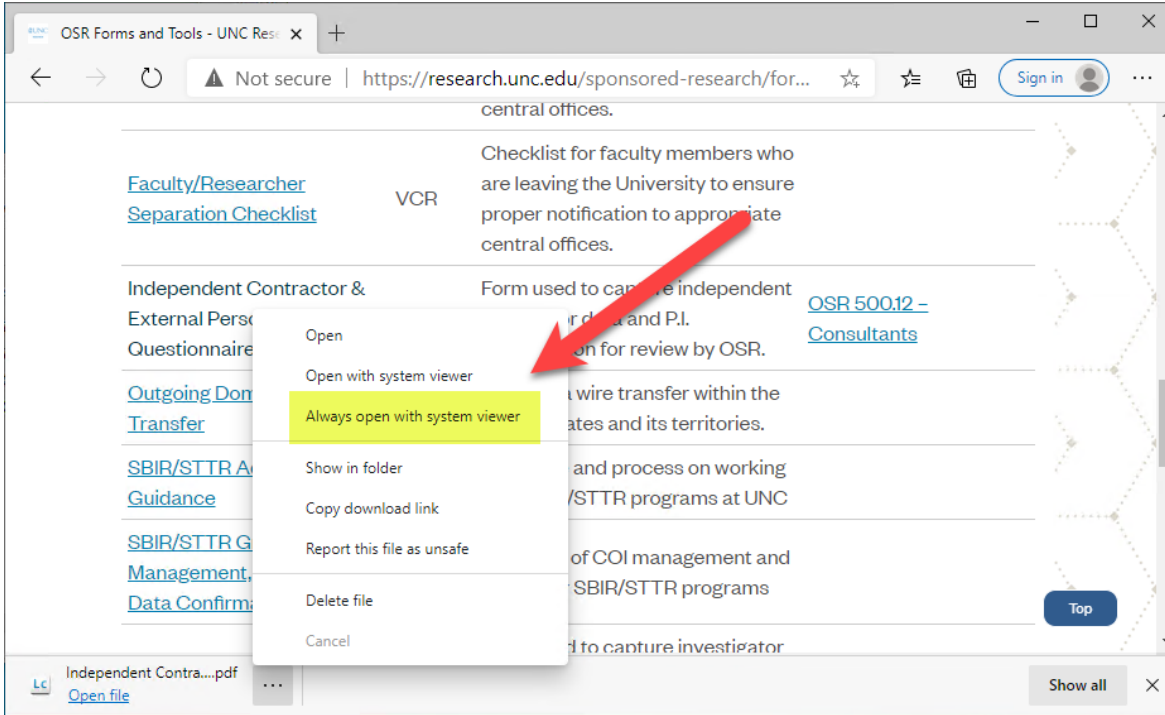
Process:

- After clicking on the PDF file, the browser will display the download progress at the bottom of the window. Once the file has downloaded, click on the arrow next to the file name and select “Always open with system viewer”.

Chrome:



Edge:



For Firefox:

- For Firefox, when you click on the link a window opens up asking how to proceed.
- Under “What should Firefox do with this file?”, select “Open with” and make sure “Adobe Acrobat DC” is selected. If it is not, click on the drop down, select Other and then choose the program from the list.

- Make sure that the box for “Do this automatically for files like this from now on” is selected and click OK.

