

Expectation Guidance Chart

What	When	How	Why
Disclose/ Report financial interests and relationships	Prompted by system COI disclosure, or within 30 days of acquiring new interests	AIR, the University's Activities, Interests and Relationships Management System (COI)	Policy on Individual Conflicts of Interest and Commitment
External professional activities for pay	At least 10 Days prior to beginning activity	AIR, the University's Activities, Interests and Relationships Management System (EPAP)	Policy on External Professional Activities of Faculty and Other Professional Staff "EPAP Policy"
Review and update Other Support, as needed	Now – for use in upcoming applications and progress reports	OSR School of Medicine SPO	NIH: Biosketch Format, Instructions and Samples NSF: Current and Pending Support NSF: Biographical Sketch(es) – Synergistic Activities NSF: Collaborations and Other Affiliations
Ensure appropriate disclosure of foreign components	Prior to commencement of work with a foreign entity whether or not grant funds are expended	OSR School of Medicine SPO	Grants to Foreign Organizations, International Organizations, and Domestic Grants with Foreign Components
Disclose recruitment or participation in a 'foreign talent' program (ex. 1000 Talents Program)	Immediately	Office of Research Compliance	No formal policy, additional information will be posted soon
Investment in a start-up company or technology	Before sending or receiving proprietary information about the related technology and/or investing funds	Office of Technology Commercialization	University's Patent and Invention Policy
International travel	Prior to travel	UNC Global Travel Registry	UNC CH Policy Concerning Global Study, Travel, and Research.
Consult with export control officer, as needed	Consult shipping overseas, engaging in international collaborations, research related travel abroad	Export Compliance Office	U. S. Export Control Regulations