**Backbone** is a tool used by Backbone Role Managers to track and manage roles that departmental personnel are assigned to. These roles grant varying levels of access to both data and tools/features across systems designed and maintained by the Office of Research Information Systems (ORIS). Contact your department’s Role Manager to change or be assigned to a new role. For questions concerning this guidance or guidance in general please contact OSPCommunications@unc.edu.

**Backbone Role Manager Lookup**

All access requests must go to your department’s Role Manager for processing and approval. In order to locate your department’s Role Manager, do the following:

1. Log in to **Backbone**.

2. Click Departments.

3. Enter department name or code.

4. Click Search.

5. Click the DEPT_CODE hyperlink to open the department details page.

6. Click Assigned Roles.

   This will open the role information for that department.

7. Identify the Role Manager position to contact concerning RAMSeS Access.