

NSF Overview: From Funding Solicitation to Proposal Submission



INTRODUCTIONS

- Marcia Margotta, Contracts & Grants Specialist – OSR
- Missy Wood, Director Research Support and Communications - Computer Science



Accessing Fastlane

- OSR is responsible for setting up user accounts
- To work on a proposal you will need the temporary proposal ID and PIN Number
- Access from
 - www.nsf.gov
 - www.Fastlane.nsf.gov



Accessing Fastlane

Proposals, Awards and Status

Log in for the following permission-based functions:

- ▶ Proposal Functions
 - Letters of Intent
 - Proposal Preparation
 - Proposal Status
 - Display Reference Status
 - Revise Submitted Proposal Budget
 - Proposal File Update
- ▶ Award and Reporting Functions
 - Notifications and Requests
 - Continuation Funding Status
 - View/Print Award Documents
 - Project Reports System - Disabled in FastLane. Log in to [Research.gov](#)
 - Supplemental Funding Request
- ▶ Change PI Information

PI/Co-PI Log In

Last Name:
NSF ID:
[Privacy Act](#)
Password:

Log In

[Forgot Password?](#)
[Lookup NSF ID](#)

Other Authorized Users (OAU) Log In

Log In by Proposal ID

OAU Last Name:
OAU NSF ID:
[Privacy Act](#)
OAU Password:
Proposal ID:
Proposal PIN:
Select One:
 Proposal Preparation
 Revised Proposal Budget
 Proposal File Update

Log In

Download [Adobe Acrobat Reader](#) for viewing PDF files



Sections of the FastLane Proposal

Forms for Temp. Proposal #7600857

Form Preparation

To prepare a form, click on the appropriate button below.

Form	Saved	Form	Saved
<input type="button" value="GO"/> Cover Sheet	07/24/15	<input type="button" value="GO"/> Project Summary	
<input type="button" value="GO"/> Table of Contents	N/A	<input type="button" value="GO"/> Project Description	
<input type="button" value="GO"/> References Cited		<input type="button" value="GO"/> Biographical Sketches	
<input type="button" value="GO"/> Budgets (Including Justification)		<input type="button" value="GO"/> Current and Pending Support	
<input type="button" value="GO"/> Facilities, Equipment, and Other Resources			
		Supplementary Documents	
		<input type="button" value="GO"/> Data Management Plan	
		<input type="button" value="GO"/> Mentoring Plan ¹	
		<input type="button" value="GO"/> Project Summary with Special Characters	
		<input type="button" value="GO"/> Other Supplementary Docs	
Single Copy Documents		<input type="button" value="GO"/> Add/Delete Non Co-PI Senior Personnel	N/A
<input type="button" value="GO"/> PI/Co-PI Information	N/A	<input type="button" value="GO"/> Change PI	
<input type="button" value="GO"/> Deviation Authorization(if applicable)		<input type="button" value="GO"/> Link Collaborative Proposals	
<input type="button" value="GO"/> List of Suggested Reviewers (optional)	N/A		
<input type="button" value="GO"/> Additional Single Copy Documents			



NSF SOLICITATIONS VS. PD ANNOUNCEMENTS

- What to look for
- How to understand

Solicitations = Specific

Program Descriptions (PDs) = Broad



4 Types of NSF Proposals

- Standard Research
- Collaborative Proposals:
 - Submission from one organization
 - Submission from multiple organizations
- Program-Specific Proposals
- Doctoral Dissertation Research Improvement Grants (DDRIG)



Collaborative Proposals

- Submission from one organization
- Submission from multiple organizations



Submission from ONE organization

- Only ONE proposal is submitted in Fastlane
- The partner institution is treated as a subcontract.
- Be sure to route subcontractor paperwork with your IPF
 - Budget and justification
 - Letter of Intent with COI statement
 - Statement of Work



Submission from multiple organizations

- Each institution creates and submits a Fastlane proposal
- Proposals are linked by the lead institution
- Use print full proposal to view ALL information uploaded to the proposal



Submission from multiple organizations

Lead Organization Required Sections

- Project Summary
- Project Description
- References Cited
- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment and
- Other Resources
- Supplementary Documentation
 - Data Management Plan
 - – Postdoctoral Mentoring Plan (if applicable)

Non-Lead Organization Required Sections

- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment and
- Other Resources



NSF Autocompliance Checking

*See Handout



What FastLane Will / Will Not Check

- FastLane will check for the presence of GPG required sections of the proposal
- If a section is not included, FastLane will not permit submission of the proposal
- FastLane will not check:
 - Formatting
 - Page Length (except for Project Summary)
 - Content



GPG Required Sections of the Proposal

- Project Summary
- Project Description
- References Cited
- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment & Other Resources
- Supplementary Documentation
 - Data Management Plan
 - Postdoctoral Mentoring Plan (where applicable)



Reminders

- Budget & Budget Justification
- Current & Pending Support (BEWARE: they are so different than NIH)
- Facilities, Equipment and Other Resources
- Supplemental Docs (What's allowed, What's not)
 - Data Management Plan (required and limited to 2 pages)
 - Post Doc Researcher Mentoring Plan
 - Letters of Support vs. Letters of Collaboration



OSR Reviewing TIPS

- Page Limits – No URLs
- Use of “et al” in References Cited prohibited
- No Cost Sharing, but...
- Prior NSF Support noted in Project Description
- Biosketches – follow the guidelines to the letter



Resources

- NSF Proposal Due Dates: BOOKMARK IT!!!
http://www.nsf.gov/funding/pgm_list.jsp?org=NSF&ord=date
- NSF Grant Proposal Guide **DOWNLOAD PDF!!!**
http://www.nsf.gov/publications/pub_summ.jsp?ods_key=gpg
(Current Release: December 2014)
- NSF Website: <http://www.nsf.gov/>
- Fastlane Help System
<https://www.fastlane.nsf.gov/NSFHelp/>



NSF Overview

Q & A

