

Two Navigation Bars

IRBIS (IRB Information Systems) consists of two integrated components:

1. An IRB submission portal, and storage/retrieval system
2. The IRB Application

Each is navigated via its own left navigation bar:

1) Home screen **Dashboard**

enables role-based navigation of the **IRBIS** interface, where you may:

- Initiate a new or modify/renew an existing application;
- Track and re-access any submission under review;
- Retrieve approved study documents;
- Certify (sign) upon submission;
- Approve on behalf of overseeing department.

The screenshot shows a vertical navigation bar with the following sections:

- Dashboard**
- Create New Submission**
 - [New Study](#)
 - [Modification](#)
 - [Renewal](#)
 - [New Safety Information](#)
 - [Closure](#)
- Submissions In Progress**
 - [In Draft \(14\)](#)
 - [Being Routed](#)
 - [Dept Waiting PI Response](#)
 - [Submitted to IRB](#)
 - [IRB Waiting PI Response](#)
- All My Studies**
 - [My Studies](#)
 - [Studies in My Dept](#)
- Routing Inbox**
 - [PI/Advisor Certification](#)
 - [Dept Approval](#)
 - [Dept Reviewer](#)

At the bottom, contact information is provided:

IRB
University of North Carolina - Chapel Hill
720 Martin Luther King, Jr. Blvd.
Bldg. 385, 2nd Floor
CB #7097
Chapel Hill, NC 27599-7097
(919) 968-3113

2) Submission-specific **Item List** facilitates navigation of an individual **IRB Application**, by any UNC study team member.

- As you complete each Application screen, IRBIS places a **green checkmark** next to that Section title in the **Item List**.
- When all Sections are completed, IRBIS places a **circled green check** next to the Part title and closes up that part (click gray bar to reopen).
- Incomplete Sections/Parts are marked with a **triangular yellow alert**.

The screenshot shows a vertical navigation bar titled "Item List" with a sub-header "click on section name to expand". The items are as follows:

- Post Approval Submissions** (marked with a yellow triangular alert icon)
- Modification Information** (marked with a yellow triangular alert icon)
- Continuing with Modifications** (marked with a green checkmark icon)
- General Information** (marked with a green checkmark icon)
 - 1. General Information** (marked with a green checkmark icon)
 - 2. Project Personnel** (marked with a green checkmark icon)
 - 3. Funding Sources** (marked with a green checkmark icon)
 - 4. Screening Questions** (marked with a green checkmark icon)
 - Location** (marked with a green checkmark icon)
- Part A. Questions Common to All Studies** (marked with a circled green checkmark icon)
- Part B. Direct Interaction** (marked with a circled green checkmark icon)
- Part C. Existing Data, Records, Specimens** (marked with a circled green checkmark icon)
- Part D. The Consent Process** (marked with a circled green checkmark icon)
- Data Security Requirements** (marked with a circled green checkmark icon)
- Consent Forms** (marked with a yellow triangular alert icon)
- Attachments** (marked with a green checkmark icon)
- Approving Depts** (marked with a green checkmark icon)
- Cover Memo** (marked with a green checkmark icon)