**If you are considering asking the UNC IRB to serve as single IRB (sIRB) for your study, please document ruler fill out this intake form.**

Researchers who plan on submitting to the IRB to request reliance of other institutions and/or investigators to rely on UNC as IRB of record should complete and submit this form prior to submitting a research application in IRBIS.

This form will be reviewed by the UNC OHRE Reliance team and, once review is completed, the investigator will be contacted regarding a reliance decision.

Please complete the form below and submit to the UNC-Chapel Hill IRB Reliance team for review via email at [IRBreliance@unc.edu.](mailto:IRBreliance@unc.edu) Please be sure to include in the subject line the IRB Number (if available) and “Intake Form.”

**For guidance on how to complete and submit this form, please see an instructional video at** [Reliance Agreements - UNC Research](https://research.unc.edu/human-research-ethics/reliance/)

Thank you!

**UNC-Chapel Hill Study Contact Information**

UNC-Chapel Hill Site PI: Click or tap here to enter text.

UNC-Chapel Hill PI Contact Information: Click or tap here to enter text.

UNC-Chapel Hill Research Site(s): Click or tap here to enter text.

Alternate Study Contact: Click or tap here to enter text.

**Study Information**

Study or Grant Title: Click or tap here to enter text.

If this study has a UNC IRB Number please list it here: Click or tap here to enter text.

Brief Description of the study: Click or tap here to enter text.

UNC’s role/engagement in the study: Click or tap here to enter text.

Does this study have a coordinator center? Yes No

If yes, where is the coordinating center: Click or tap here to enter text.

**Grant and Funding Information**

Is this research funded?

Yes

Name of funding source/sponsor: Click or tap here to enter text.

Is UNC Chapel-Hill the primary recipient of funding? Yes No

If no, who is the primary recipient of funding? Click or tap here to enter text.

Pending \*If funding is pending, please attach proposal for Reliance manager review\*

Name of funding agency: Click or tap here to enter text.

What is the expected timeline for funding determination? Click or tap here to enter text.

No

Is Single IRB (sIRB) review required for this study, per federal regulations? Yes No

If no, provide rationale for sIRB review request: Click or tap here to enter text.

**Relying Site(s)/Institution(s) Information**

How many possible external sites/institutions are you requesting to rely on UNC-CH’s IRB review? Please think of the life of the study and the total number of potential sites, not just those that you would like to add now Click or tap here to enter text.

What is the timeline for research activities beginning at UNC-Chapel Hill? Click or tap here to enter text.

What is the expected timeline in terms of onboarding external sites? Click or tap here to enter text.

If known, proposed Relying Site/Institution 1: Click or tap here to enter text.

Describe in detail, Relying Site’s role/engagement in the study: Click or tap here to enter text.

Relying Site 1 PI Name: Click or tap here to enter text.

Relying Site 1 PI Email Address: Click or tap here to enter text.

Contact information of HRPP/IRB staff at Relying Site 1: Click or tap here to enter text.

Relying Site 1 Federalwide Assurance (FWA Number: Click or tap here to enter text.

Does Relying Site 1 have the ‘box’ checked on their FWA applying DHHS regulations to ALL research regardless of funding? Yes No

If ‘yes’, has this been confirmed with Relying Site 1’s IRB? Yes No

Is Relying Site 1 AAHRPP (Association for the Accreditation of Human Research Protection Programs) accredited: Yes No

\*\*If an answer to any question is unknown, please consult the Relying Site for the information. Not having accurate answers could delay a decision being made.

If known, proposed Relying Site/Institution 2: Click or tap here to enter text.

Describe in detail, Relying Site’s role/engagement in the study: Click or tap here to enter text.

Relying Site 2 PI Name: Click or tap here to enter text.

Relying Site 2 PI Email Address: Click or tap here to enter text.

Contact information of HRPP/IRB staff at Relying Site 2: Click or tap here to enter text.

Relying Site 2 Federalwide Assurance (FWA Number: Click or tap here to enter text.

Does Relying Site 2 have the ‘box’ checked on their FWA applying DHHS regulations to ALL research regardless of funding? Yes No

If ‘yes’, has this been confirmed with Relying Site 2’s IRB? Yes No

Is Relying Site 2 AAHRPP (Association for the Accreditation of Human Research Protection Programs) accredited: Yes No

\*\*If an answer to any question is unknown, please consult the Relying Site for the information. Not having accurate answers could delay a decision being made.

Please add information for as many sites as applicable by copying and pasting the questions as many times as needed.

**For OHRE Reliance Use Only**

Approve request for reliance? Yes No

Type of Agreement(s): Institutional/Master Individual Investigator

Rationale: Click or tap here to enter text.