

ECSS Visa Review Form:

Frequently Asked Questions

What is the Export Compliance and Science and Security Visa Review Form?

Federal **export control regulations** and **science and security mandates** can interact with an international **scholars' scope of work**. The ECSS Visa Review Form routes visa sponsorship requests to the Export Compliance Office and the Science and Security Office in [Research Compliance Services](#) to provide compliance support.

Both offices review the visiting scholar's scope of work alongside export regulations pertaining to visa sponsorship, contractual regulations on sponsored projects, and federal directives regarding research security and transparency. In turn, they support the hosting units in global exchange by collaborating to develop any needed compliance measures and by acquiring any federal permissions needed for global exchange.

Export Compliance and Science and Security **approvals are both required** to proceed in the visa sponsorship process.

When do I need to submit the ECSS Visa Review Form?

- Submit a **new ECSS Visa Review Form** for:
 - New visiting scholars/postdocs/new faculty and employees sponsored on F-1 (*Science and Security only*), J-1, H1-B, H1-B1, and O-1 visa types (*both offices*).
 - Visting scholar/postdocs/new faculty and employees one-year renewal period.

Something has changed since I submitted the form. Do I need to submit a new ECSS Visa Review Form?

- If your form is **in process**, email Export Compliance and Science and Security to update any information for the review.
- If your review has been **previously approved less than one year ago**, email Export Compliance and Science and Security when there are updates to:
 - The scholar's **scope of work**:
 - Including any previously unapproved release of technical data or software to the scholar that is:
 1. *not* publicly available,
 2. not intended for public dissemination, *or*
 3. may be restricted for release to foreign nationals (e.g., if new publication, foreign national, or confidentiality restrictions have been imposed, or if the new scope of work requires scholar's access to previously unapproved equipment).
 - The scholar's **hosting unit**
 - The scholar's **source of funding**
 - The scholar's **faculty mentor**
- If your review has been **previously approved less than one year ago**, you do **not** need to email the Export Compliance and Science and Security when there are updates to:
 - The scholar's **title**, where the previous scope of work remains the same
 - The scholar's **salary**, when required by University or sponsor policy and the salary source is the same
 - The physical **location of the scholar's hosting unit**
 - E.g. You do not need to notify Export Compliance or Science and Security if a hosting Unit physically moves offices.



How long should review take?

Most reviews are returned within 5 days of submission.

Who should I contact for questions?

Export Compliance: exportcontrol@unc.edu

Science and Security: ResSciSec@unc.edu