

PAYMENT OF MANDATORY FEES FOR GRADUATE STUDENTS

NEW: Fees Work View Grid

A new *collapsible* Work View grid is available on the bottom of the GradStar Maintenance page. This grid displays the amounts for the portion of mandatory fees associated with the student's State supported stipends. The allowable and non-allowable fees are broken out for the Provost, Graduate School and Department.

USE THE 'Create/Instate Remission' BUTTON

The GradStar system auto populates the rows and chartfield strings on the Fee grid for the mandatory fees associated with the student's State supported stipends and on the rows for the allowable portion of fees associated with NOT_STATE stipend support. This button also creates rows on the Fees grid for the non-allowable fees.

ROUNDING TOTALS

The page is designed to error when too much is charged to any type of fee. Please read messages carefully and adjust amounts manually to avoid

The full amount of mandatory student fees must be provided to all eligible students. To be eligible, graduate students must be appointed as a teaching assistant, research assistant, or fellow/trainee, receive the minimum stipend, tuition support, and be in good standing in their graduate program.

SPECIAL NOTE on FUNDING 2020-21

The budget process is still underway and final decisions have not yet been made regarding the payment of fees. Until a decision is made, campus units may use their own source, or use the following chartfield for their portion of the fee payment:

Dept: System defaults department # of stipend
Fund: 29130
Source: 15079
Program Code: EJ144
Account Code: System defaults to appropriate code

FOR STUDENTS PAID FROM STATE FUNDS

Year Two (AY 2020-21) of the fee payment plan:

- The Provost pays 50% of the cost using chartfield string 390100-29130-15079-EJ132. This chartfield will be auto populated for both allowable and non-allowable fee rows.
- The Graduate School pays 25% of the cost using chartfield string 390100-29130-15079-EJ143. This chartfield will be auto populated for both allowable and non-allowable fee rows.
- The campus unit funding the stipend pays 25% of the cost from their own chartfield string using Program Code EJ144. The department number and program code will be auto populated, and the remainder of the chartfield needs to be entered by the GradStar user.

FOR STUDENTS PAID FROM NON-STATE FUNDS

The source of stipend is responsible for the full amount of mandatory fees charged to eligible students, except in the case of federal grants (Source 49000).

For students with stipends funded by federal grants:

- the allowable portion of fees is charged to the grant per guidelines provided by OSR and based on federal regulations.
- It is the responsibility of the stipend funding department to cover the non-allowable portion of fees from another source.

If the grant does not have sufficient budget to cover the allowable fees, it is the responsibility of the stipend funding department to cover the costs from another source.

Each academic year, mandatory student fees are reviewed by OSR to determine allowable versus unallowable fees.