

## **Backbone Guidance**

<u>Backbone</u> is a tool used by Backbone Role Managers to track and manage roles that departmental personnel are assigned to. These roles grant varying levels of access to both data and tools/features across systems designed and maintained by the <u>Office of Research Information Systems (ORIS)</u>. Contact your department's Role Manager to change or be assign to a new role. For questions concerning this guidance or guidance in general please contact <u>OSPCommunications@unc.edu</u>.

## Backbone Role Manager Lookup

All access requests must go to your department's Role Manager for processing and approval. In order to locate your department's Role Manager, do the following:

1. Log in to <u>Backbone</u>.



1. Click Departments.

1. Enter department name or code.



4. Click Search.



5. Click the DEPT\_CODE hyperlink to open the department details page.



6. Click Assigned Roles.

This will open the role information for that department.

Johnson, Kimberl
Role Manager

ecrt: Effort Coordinator

7. Identify the Role Manager position to contact concerning RAMSeS Access.