| **Staff Member** | **Title/Role****(e.g., PI, Sub-I, Study Coordinator, etc.)** | **Signature** | **Initials** | **Delegated Tasks****(Enter the applicable task number from the list below)** | **Dates Tasks Delegated** | **PI Initials^/Date** |
| --- | --- | --- | --- | --- | --- | --- |
| **From**(mm/dd/yyyy) | **To**(mm/dd/yyyy) |
|  | Principal Investigator |  |  | PI retains overall responsibility for the conduct of the trial at this site. |  |  |  |
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