

# Indicating Routing Departments -- & Monitoring **Certifications/Approvals**

>> 2. Project Personnel Reference ID: 141092

1. Will this project be led by a STUDENT (undergraduate, graduate) or TRAINEE (resident, fellow, postdoc), working in fulfillment of requirements for a University course, program or fellowship? \*

Yes  No

This study will require the identification of a single faculty advisor, who should be added in Project Personnel on this page. This should be the faculty member who will mentor this research, who

The faculty advisor will be required to co-certify with the student/trainee PI. You should also make sure this person has a chance to review and edit the submission before you submit.

Choose the status of the student/trainee: \*

undergraduate  
 graduate or professional  
 postdoc  
 resident  
 fellow  
 other

2. List all project personnel beginning with principal investigator, followed by faculty advisor, co-investigators, study coordinators, and anyone else who has contact with you

- List ONLY those personnel for whom this IRB will be responsible; do NOT include collaborators who will remain under the oversight of another IRB for this study
- If this is Community Based Participatory Research (CBPR) or you are otherwise working with community partners (who are not functioning as researchers), you may list them here as project personnel
- If your extended research team includes multiple individuals with limited roles, you may not be required to list them here as project personnel; consult with your IRB chair

The table below will access campus directory information; if you do not find your name, your directory listing may need to be updated. \*

[Click here to add personnel](#)

Last Name	First Name	Department Name	Role	edit	ref
Constantino	Mary	Anthropology	Principal Investigator	<a href="#">edit</a>	<a href="#">ref</a>
Tegnell	David	History	Faculty Advisor	<a href="#">edit</a>	<a href="#">ref</a>

NOTE: The IRB database will link automatically to [UNC Human Research Ethics Training database](#) and the UNC Conflict of Interest (COI) database. Once the study is certified by the IRB, you will receive separate instructions about COI disclosures. The IRB will communicate with the personnel listed above or the PI if further documentation is required.

Before a submission can be passed to the IRB for review, it must be:

- certified** by the Principal Investigator, and Faculty Advisor—if a student project; and
- approved** by the Home Department of each (PI and Advisor), as well as by the Administering Department—if different from PI's Home Department.

At **Project Personnel**, **approval** from up to three overseeing departments may be indicated:

- Principal Investigator's Home (PI may be a student);
- Faculty Advisor's Home (if a student project);
- Administering Department (defaults to PI's Home Department—but an alternate may be selected manually, using lookup).

A fourth approval may be required by a Local Department (e.g., PRC, if indicated by completion of the Application's **Oncology Specific Questions**)

**Note: Approvals** are provided sequentially, in this order:

- Administering Dept. (if different from PI's Home);
- PI's Home;
- Advisor's Home (if different from PI's Home);
- Local

1/2

3

At **Application Status** screen (to access, click *Application Status* button at bottom of **Item List**), click *Routing* tab to monitor:

- PI and Advisor certifications**
- Department approvals**

Routing | Routing Comments | Status History | Submitted Documents | Addenda | Personnel

Investigator(s) who must certify this Submission		
Investigator	Role	Decision
<a href="#">Mary Constantino</a>	Principal Investigator	Not Yet Reviewed
<a href="#">David Tegnell</a>	Faculty Advisor	Certified on 12/03/2014 01:45:25 PM

Department(s) that must approve this Submission		
Department	Approving Person(s)	Approving Decision
Anthropology	<a href="#">Rudolf Colloredo-Mansfeld</a> , <a href="#">Jocelyn Chua</a>	Not Yet Reviewed
History	<a href="#">Adam Kent</a> , <a href="#">Benjamin Waterhouse</a> , <a href="#">William Brundage</a>	Not Yet Reviewed
American Studies	<a href="#">Patricia Sawin</a> , <a href="#">Tim Marr</a> , <a href="#">Bernie Herman</a>	Not Yet Reviewed