

Office of Industry Contracting: New Agreement Review Request Form (RRF)

To be completed by the PI when requesting a new **Non-Clinical Agreement** or **Clinical Agreement Amendment**

Email completed form and draft agreement to: oiic@unc.edu

1. **Other Entity** (Company, University, Hospital, Etc.; NOT UNC-CH): _____

Yes	No

2. **Will any government funds be used for this project?**

Materials or Data used for the project under this agreement:

3. Obtained or created under a sponsored project, license agreement, or MTA?

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3a.

(List the associated proposal [RAMSeS] or agreement numbers [ALICE or BLUE] above)

4. Related to IP, license agreement, patent, or invention disclosed to OCED/OTD?

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4a.

(List the associated [BLUE] numbers above)

5. Are there hazardous materials that EHS needs to be aware of?

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6. Are there any export control concerns?

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Intent and Goal of this project:

7. Will any research be performed?

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8. Is the creation of Intellectual Property (IP) likely?

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9. Do you want the right to use any IP developed in the future?

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10. Do you intend to publish on the results?

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11. Do you intend to publish on the methods or enhancements thereof?

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12. Do you intend to use the results again or for another project?

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13. What is the timeline for start of project?

14. Have you worked with this entity before?

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15. Do you intend to engage with this entity again?

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Additional Information:

16. Have you been in contact with anyone else at UNC-CH relating to this agreement or project? **

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16a.

****** *(If yes, list the office(s) and name(s) of the person(s) you have contacted)*

17. What is the nature of the project/research/services you will be performing? *(Please describe on lines below)*

17a.

18. Are there any other agreements associated with this project? **(If yes, attach to email)*

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19. Will any students be working on this project?

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20. Will a Recharge Service Center be used for any activities in this project?

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21. Is there anything else we need to know? **(If yes, please describe in email)*

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22. Does the PI wish to be cc'd on correspondence and have prior review of contract?

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23. Will there be any subcontractors or subsites?

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23a.

If yes, how many of each? _____

Contact Information:

24. Other Entity Contract Manager:

Principal Investigator:

Other UNC Contact:

PLEASE SEND THE COMPLETED FORM AND AGREEMENT (IN MS WORD FORMAT) TO: oiic@unc.edu