



**University Research Council:  
Application for Publication Grant**  
Vice Chancellor for Research and Economic Development

**Return applications to:**  
**Jennifer Pruitt, URC Coordinator**  
CB 4100, 301 Bynum | voice: 962-7757 | fax: 962-6769

1. **Please check** the review panel you consider most appropriate for reviewing your grant proposal. **Check one only.**
- |  |  |
|--|--|
| <b>Submit original plus four copies</b>  | <b>Submit original plus three copies</b> |
| Biological and Medical Sciences          | Humanities and Fine Arts                 |
| Social Sciences and Professional Schools | Physical Sciences and Mathematics        |

Secure each **individual** copy to supporting documentation with ONE staple in upper left corner. Failure to follow above instructions may result in your application being returned to you.

2. **Identifying Information**

Name \_\_\_\_\_ Amount Requested \_\_\_\_\_

Faculty Rank \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Department Name \_\_\_\_\_ CB # \_\_\_\_\_

Department # \_\_\_\_\_ School # \_\_\_\_\_

Financial Officer/Business Manager for project \_\_\_\_\_

Title of Publication \_\_\_\_\_

\_\_\_\_\_

Name of Publisher \_\_\_\_\_

Actual Total Cost of Publication (if known) \_\_\_\_\_

3. **Academic and Research Experience.** Attach a brief C.V. or biographical sketch, including relevant publications, not to exceed three pages total. Three-page biographical sketches already prepared on forms from extramural sponsors (e.g., NIH or NSF) are welcome. Proposals exceeding this three-page limit will not be considered.
4. **Description of Publication:** Briefly describe your publication, including the **format** (book, article, videotape, etc.), a statement of the **purpose or major thesis**, and an explanation of its scholarly or scientific **significance**. You may use the rest of this page and may, if necessary, attach one additional page of narrative to this application form. **DO NOT EXCEED THESE SPACE LIMITATIONS**, and do not use a font size smaller than 10 points.

|    |  |                       |                                |
|----|--|-----------------------|--------------------------------|
| 5. | <b>Budget</b>  | Requested<br>from URC | Provided from<br>other Sources |
|    | Photography/Preparation of Drawings, Figures or Graphs | \$ _____              | \$ _____                       |
|    | Permission to Use Copyrighted Work                     | \$ _____              | \$ _____                       |
|    | Preparation of Manuscript                              | \$ _____              | \$ _____                       |
|    | Other (describe below)                                 | \$ _____              | \$ _____                       |
|    | <b>Total Project Costs</b>                             | \$ _____ †            | \$ _____                       |

†This total must agree with "Amount Requested" on page one.

6. **Budget Justification:** Describe each budget line item and explain why it is important to the publication. If there are any proposed "other" expenses, specify what they are. Specify other sources of support for the publication and the contributions of each. Do not exceed the space below. **Optional:** If it should prove necessary to decrease your budget, what portion of your budget request is most critical to producing your publication? Providing or choosing not to provide this information will not affect the decision of the URC to fund your proposal, nor will it affect the decision whether to decrease your budget. In the event it is necessary to decrease your budget, this information will aid the URC in protecting the most critical elements of your request.

7. **Other and Previous Support:** Please list all sources and amounts of financial support which underwrote the research on which this publication is based. **In addition,** list all URC support received during the last five years, whether related to this publication or not. (attach additional sheet if necessary.)

| Source | Dates | Amount | Relationship to this Proposal |
|--------|-------|--------|-------------------------------|
|--------|-------|--------|-------------------------------|

If you have ever received a URC research or publication grant, has it contributed directly to receiving any extramural support for your research? If so, please list the sponsor, date of award, and approximate amount funding received.

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9. **Certification and Approval:** I understand and accept the terms and conditions set forth in the University Research Council grant regulations.

|           |                        |       |
|-----------|------------------------|-------|
|           | _____                  | _____ |
|           | signature of applicant | date  |
| Approved: | _____                  | _____ |
|           | department chair       | date  |

10. **Verification of Publication Agreement:** Attach a letter or other document from the publisher verifying acceptance of the manuscript for publication and describing any conditions of publication relevant to this application.

**Please submit original application along with copies as specified in number 1 above. One application MUST have original signatures.**

# UNIVERSITY RESEARCH COUNCIL

## Publication Grant Application—Instructions and Regulations

### Eligibility

Applicants for a University Research Council Publication Grant must be full-time members of the faculty of The University of North Carolina at Chapel Hill in the tenure, tenure-track, or research or clinical professorial ranks, or be professional librarians in the analogous librarian ranks. Preference is given to less senior applicants only for the purpose of breaking ties. No applicant may currently be a candidate for a degree at any institution. Only one University Research Council application may be submitted per investigator per deadline—either a publication request or a research proposal.

### Application Procedure

1. Forms are available online at <http://research.unc.edu/red/internal.html> or from the Office of the Vice Chancellor for Research and Economic Development, CB #4100, 301 Bynum Hall. Tel: 962-7757.
2. Submit original proposal, and a curriculum vitae not to exceed three pages total, including appropriate publication list, to Office of the Vice Chancellor for Research and Economic Development, CB 4100, 301 Bynum Hall. Include **THREE (3)** copies plus the original of the proposal and all attachments if you are applying to the Humanities and Fine Arts or the Physical Sciences and Mathematics Subcommittees. Submit the original plus **FOUR (4)** copies if you are applying to the Biological and Medical Sciences or the Social Sciences and Professional Schools subcommittees. Please secure **each individual copy** with one staple in the upper left hand corner.
3. The University Research Council meets twice a year, once during the fall semester and once during the spring semester, to consider applications. Specific deadlines are announced on the Vice Chancellor's web site, <http://research.unc.edu/red/>.

### Regulations

1. **The grant may be used for publication subvention cost to a maximum of \$5,000.** (This increases the previous maximum of \$4,000.)
2. URC only funds publication requests after the author has received a contract or final letter of acceptance from a publisher. A copy of the contract or acceptance must accompany the application.
3. The publication of the results of research projects supported by a grant from the University Research Council should carry a printed acknowledgment of financial assistance from the Council. The URC should receive a single copy of each such publication.