

Proposal Management Responsibilities

Cassandra Rogers	Cathy Rogers	Vacant	Diane Sanford	Hamilton Brown	SOM Sponsored Programs Office
Clinical Trials – NIH Sponsored	UNC Office of the President (Non Flow Down)	All Federal GRANTS except those assigned to Hamilton Brown. Examples are:	For-Profit Corporations/ Industry (A-M)	For-Profit Corporations/ Industry (N-Z)	NOTE: For SPO to process proposals in this column, they must originate in and be administered by a SOM department
All NIH grants and cooperative agreements except STTR and SBIR proposals which should be routed to Hamilton Brown and proposals administered by a School of Medicine department which should be routed to SPO	All Foundations and Non-Profit Organizations, Societies, Associations except those assigned to Cassandra Rogers	U.S. Department of Commerce	National Science Foundation	All Federal GRANTS with DOD, NASA, Dept of Ed	All NIH grants, cooperative agreements and STTR/SBIR
All NIH training, career development, fellowship and Fogarty grants	National Endowment for the Arts	NOAA		SBIR/STTR	Foundations except Kate B. Reynolds, Z. Smith Reynolds, The Duke Endowment, Robert Wood Johnson, Kaufman Foundation, Andrew W. Mellon (routed through Dvlp Office to OSR)
All NIH non-competing continuations (SNAP and eSNAP)	National Endowment for the Humanities	U.S. Department of State			
Arthritis Foundation	North Carolina State, County, City and local Government Agencies (This	U.S. Institute for Museum and Library Services		All Federal CONTRACTS	Non-Profit Organizations
Cystic Fibrosis Foundation	Universities (including Flow Down from Foundations and private funds)	U.S. Environmental Protection Agency			Incoming subcontracts from institutions receiving NIH grant, Foundation or Non-Profit support
American Chemical Society	States, Counties, and Cities Government agencies (non NC)	U.S. Department of Energy			NOTE: OSR will review and sign for the University all other SOM administered proposals/ subcontracts (all other Federal Agencies, State Agencies, and Industry in addition to the 6 Foundations named above). These will route to SPO for authorization only if Cost Share/In-kind or Space has been indicated on the IPF. Non-Med School proposals which include SOM personnel will no longer route to SPO for authorization.
American Heart Assoc., American Cancer Society		USAID			
March of Dimes		U.S. Department of Agriculture			
Multiple Sclerosis Society		Assoc of Schools of Public Health			
North Carolina Biotechnology Center					

Responsibility is based upon the sponsor who is one tier back from UNC-CH. Example: UNC-CH is submitting a proposal to Duke who in turn is submitting a contract proposal to CDC. This proposal would go to Hamilton Brown because he is responsible for CDC contracts. This is true in all cases except for North Carolina State Government Agencies. All North Carolina State Government Agencies go to Cathy Rogers no matter who the next tier sponsor is. Example: UNC-CH is submitting a proposal to a North Carolina State Government Agency who in turn is submitting it to CDC. This proposal would go to Cathy Rogers. FYI – NC State is a University not a State Agency and the Office of the President and the 16 Universities work like the other flow throughs (go one tier back from UNC-CH). Subcontracts that we receive from other organizations work the same way, go back one tier to determine the responsible specialist.