



Policy Statement

Office of Sponsored Research

Section 500: Award Management

OSR Policy 500.18 — Changes to Award Terms and Conditions

Responsible Officer: Director
Responsible Unit: Award Management
Effective date: July 1, 2008
Last revised on: November 4, 2008

Policy Statement

Terms and conditions of an award can be adjusted with amendments, modifications, change orders, supplements, carryovers, or continuations of the agreement. All adjustments must be approved by the University and in most cases, the sponsor.

Principal Investigators (PIs) do not have authority to make or execute changes or modifications in the terms of contracts or grants and may not negotiate such changes without the prior knowledge and approval of the appropriate Award Manager in the Office of Sponsored Research (OSR).

Reason for Policy

This policy establishes OSR as the appointed authority in accepting changes to the terms and conditions of any research contract, grant, or cooperative agreement on behalf of the University.

Exclusions/Exceptions

There may be many exclusions and exceptions depending on the nature of the applicable agreement. All change requests affecting financial aspects of a sponsored project are to be referred to OSR.

Procedures and Related Policies

- [OSR Policy 200.1](#) [OSR Responsibilities](#)
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OSR Research Tool Kits

None.



Contacts

Questions and concerns can be submitted online at [Ask OSR](#) or by using the [OSR staff directory](#). Within [RAMSeS](#), the “*Speak to Someone*” option assists in locating the staff member best suited to address project-specific issues.

References

 [Research Administration Glossary at Carolina](#)

Revision History

Prior Revisions: The policies in the *Office of Sponsored Research Policies & Procedures Manual* supersede any OSR policies, procedures and appendices previously included in the *University Business Manual*, a publication of UNC Chapel Hill’s [Division of Finance](#).

