

CHECK SHEET FOR DUTIES PERFORMED BY INVESTIGATOR

MONTH/YEAR _____ PROTOCOL # _____

Check the duties you will perform.

Feed
 Water
 Change Cages

RESEARCHER'S NAME *(Person performing/monitoring this study)* _____ CONTACT # *(Monday – Friday)* _____

CONTACT # *(After hours)* _____ BUILDING _____ Room # _____ Species _____

DATE STUDY BEGINS *(ongoing studies should write the date study actually began)* _____ DATE STUDY ENDS _____

Please write your initials and the time next to each duty performed each day you enter the room

Month date	Example	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Observed water bottles only <i>(every other day, except weekends)</i>																
Water bottles changed/refilled <i>(sanitized weekly)</i>	<i>TRH</i> <i>8 am</i>															
Observed feed only <i>(every other day, except weekends; daily if restricted)</i>																
Feed added to cage	<i>TRH</i> <i>8am</i>															
Observed cages only																
Cages changed <i>(weekly for mouse cages, every other week for ventilated cages and 2x a week for rats)</i>	<i>TRH</i> <i>8am</i>															

Month date	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Observed water bottles only <i>(every other day, except weekends)</i>																
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COMMENTS: