NSF Overview:
From Funding Solicitation to Proposal Submission
INTRODUCTIONS

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• Missy Wood, Director Research Support and Communications - Computer Science
Accessing Fastlane

• OSR is responsible for setting up user accounts
• To work on a proposal you will need the temporary proposal ID and PIN Number
• Access from
Accessing Fastlane

Proposals, Awards and Status

Log in for the following permission-based functions:

- Proposal Functions
  - Letters of Intent
  - Proposal Preparation
  - Proposal Status
  - Display Reference Status
  - Review Submitted Proposal Budget
  - Proposal File Update

- Award and Reporting Functions
  - Notifications and Requests
  - Continuation Funding Status
  - View/Pull Award Documents
  - Project Reports System - Disabled in FastLane. Log in to Research.gov
  - Supplemental Funding Request

- Change PI Information

PI/Co-PI Log In

Other Authorized Users (OAU) Log In

Log In by Proposal ID

OAU Last Name:
OAU NSF ID:
Privacy Act:
OAU Password:
Proposal ID:
Proposal PIN:
Select One:
- Proposal Preparation
- Revised Proposal Budget
- Proposal File Update

Log In

Download Adobe Acrobat Reader for viewing PDF files
# Sections of the FastLane Proposal

## Forms for Temp. Proposal #7600857

### Form Preparation

To prepare a form, click on the appropriate button below.

<table>
<thead>
<tr>
<th>Form</th>
<th>Saved</th>
<th>Form</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Cover Sheet</td>
<td>07/24/15</td>
<td>Project Summary</td>
<td></td>
</tr>
<tr>
<td>Table of Contents</td>
<td>N/A</td>
<td>Project Description</td>
<td></td>
</tr>
<tr>
<td>References Cited</td>
<td></td>
<td>Biographical Sketches</td>
<td></td>
</tr>
<tr>
<td>Budgets (Including Justification)</td>
<td></td>
<td>Current and Pending Support</td>
<td></td>
</tr>
<tr>
<td>Facilities, Equipment, and Other Resources</td>
<td></td>
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</tr>
</tbody>
</table>

### Supplementary Documents

- Data Management Plan
- Mentoring Plan
- Project Summary with Special Characters
- Other Supplementary Docs

<table>
<thead>
<tr>
<th>Single Copy Documents</th>
<th>Saved</th>
<th>Form</th>
<th>Saved</th>
</tr>
</thead>
<tbody>
<tr>
<td>PI/Co-PI Information</td>
<td>N/A</td>
<td>Add/Delete Non-Co-PI Senior Personnel</td>
<td>N/A</td>
</tr>
<tr>
<td>Deviation Authorization (if applicable)</td>
<td></td>
<td>Change PI</td>
<td></td>
</tr>
<tr>
<td>List of Suggested Reviewers (optional)</td>
<td>N/A</td>
<td>Link Collaborative Proposals</td>
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</tr>
<tr>
<td>Additional Single Copy Documents</td>
<td></td>
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</tr>
</tbody>
</table>

[Go Back]
NSF SOLICITATIONS VS. PD ANNOUNCEMENTS

➤ What to look for
➤ How to understand

Solicitations = Specific

Program Descriptions (PDs) = Broad
4 Types of NSF Proposals

• Standard Research
• Collaborative Proposals:
  – Submission from one organization
  – Submission from multiple organizations
• Program-Specific Proposals
• Doctoral Dissertation Research Improvement Grants (DDRIG)
Collaborative Proposals

• Submission from one organization

• Submission from multiple organizations
Submission from ONE organization

• Only ONE proposal is submitted in Fastlane
• The partner institution is treated as a subcontract.
• Be sure to route subcontractor paperwork with your IPF
  – Budget and justification
  – Letter of Intent with COI statement
  – Statement of Work
Submission from multiple organizations

• Each institution creates and submits a Fastlane proposal
• Proposals are linked by the lead institution
• Use print full proposal to view ALL information uploaded to the proposal
Submission from multiple organizations

<table>
<thead>
<tr>
<th>Lead Organization Required Sections</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Project Summary</td>
</tr>
<tr>
<td>• Project Description</td>
</tr>
<tr>
<td>• References Cited</td>
</tr>
<tr>
<td>• Biographical Sketch(es)</td>
</tr>
<tr>
<td>• Budget</td>
</tr>
<tr>
<td>• Budget Justification</td>
</tr>
<tr>
<td>• Current and Pending Support</td>
</tr>
<tr>
<td>• Facilities, Equipment and Other Resources</td>
</tr>
<tr>
<td>• Supplementary Documentation</td>
</tr>
<tr>
<td>• Data Management Plan</td>
</tr>
<tr>
<td>• – Postdoctoral Mentoring Plan (if applicable)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Lead Organization Required Sections</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Biographical Sketch(es)</td>
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<tr>
<td>• Budget</td>
</tr>
<tr>
<td>• Budget Justification</td>
</tr>
<tr>
<td>• Current and Pending Support</td>
</tr>
<tr>
<td>• Facilities, Equipment and Other Resources</td>
</tr>
</tbody>
</table>
NSF Autocompliance Checking

*See Handout
What FastLane Will / Will Not Check

• FastLane will check for the presence of GPG required sections of the proposal
• If a section is not included, FastLane will not permit submission of the proposal
• FastLane will not check:
  – Formatting
  – Page Length (except for Project Summary)
  – Content
GPG Required Sections of the Proposal

- Project Summary
- Project Description
- References Cited
- Biographical Sketch(es)
- Budget
- Budget Justification
- Current and Pending Support
- Facilities, Equipment & Other Resources
- Supplementary Documentation
  - Data Management Plan
  - Postdoctoral Mentoring Plan (where applicable)
Reminders

• Budget & Budget Justification
• Current & Pending Support (BEWARE: they are so different than NIH)
• Facilities, Equipment and Other Resources
• Supplemental Docs (What’s allowed, What’s not)
  – Data Management Plan (required and limited to 2 pages)
  – Post Doc Researcher Mentoring Plan
  – Letters of Support vs. Letters of Collaboration
OSR Reviewing TIPS

- Page Limits – No URLs
- Use of “et al” in References Cited prohibited
- No Cost Sharing, but...
- Prior NSF Support noted in Project Description
- Biosketches – follow the guidelines to the letter
Resources

- NSF Proposal Due Dates: BOOKMARK IT!!!
  http://www.nsf.gov/funding/pgm_list.jsp?org=NSF&ord=date

- NSF Grant Proposal Guide DOWNLOAD PDF!!!
  (Current Release: December 2014)

- NSF Website: http://www.nsf.gov/

- Fastlane Help System
  https://www.fastlane.nsf.gov/NSFHelp/
NSF Overview

Q & A