All,

RAMSeS will be updated on **Sunday June 30, 2013 beginning at 6:00 p.m. RAMSeS is expected to be down for approximately six hours (6:00pm to midnight)**.

The rollout includes changes to the IPF as follows:

1. **New COI requirements for National Science Foundation (NSF)-sponsored IPFs**
   - New Grantee Standards from the National Science Foundation (NSF) will be incorporated into the IPF. Institutions that apply for or receive NSF funding must be in compliance with these standards. For NSF-sponsored projects, NSF is mandating that a subrecipient have its own COI policy, or fall under the COI policy of the prime institution.
   - It will be the responsibility of the IPF submitter to verify (via the Subcontractor IPF screen) that proposed subrecipient(s) have a COI policy congruent with NSF Standards. For entities with their own NSF-compliant COI policy, an authorized official on behalf of the entity will be required to certify that the entity will be using its own COI policy (in both the Letter of Intent and the subcontract).
   - For entities without an NSF-compliant COI policy, the Letter of Intent must indicate that the subrecipient will fall under UNC-CH’s COI policy. Also, it will be required to indicate Subcontractor Personnel via the IPF, and subcontractor personnel will be required to be complete UNC-CH’s COI disclosure and UNC-CH COI Training.
   - Additional personnel added at the time of award for subrecipients without an NSF-compliant COI policy will also be required to complete a UNC-CH COI disclosure and UNC-CH COI training.

2. **Updated Research Subjects screen (Animal Subjects)**
   - For projects involving animal subjects, additional information related to animal work being conducted at domestic institutions other than UNC-Chapel Hill, and/or foreign institutions will be collected.
• In addition to providing locations and species information, it will be required to attach evidence of the institution’s IACUC approval, a copy of its most recent AALAC accreditation letter, and PHS Assurance. For work involving USDA-covered species, it will also be required to provide the institution’s USDA Registration Number. Unless the proposal is subject to "JIT," all documents must be attached to the IPF at the time of submission.

3. **New “Locations Relevant To Your Project” screen**

• A new IPF screen is being added for the purpose of collecting information related to specific North Carolina county, out-of-state, and international locations geographically relevant to the given project.

• Information about geographic locations allows UNC-CH to accurately map areas relevant to projects in which it is involved, and is invaluable in demonstrating to funders, legislators, prospective students, and others the broad reach and impact of UNC’s work, and in helping to further UNC’s support and world-class status.

4. **New “Community Engagement” screen (replacing “Community Benefits” screen)**

• The existing “Community Benefits / UNC Tomorrow” screen is being replaced by a more simplified “Community Engagement” screen, where information will be collected related to Project Activity and Project Budget, and the degree to which they impact and/or are used for community engagement in North Carolina, outside of North Carolina but in the United States, and internationally.


• On the IPF General Information screen, the “SNAP” question is being updated to reflect NIH’s new name “RPPR.”

Questions about the above IPF updates may be directed to your Proposal Specialist. Questions about NSF Grantee Standards and/or other compliance-related issues may be directed to the Research Compliance Program (RCP) office at coi@unc.edu / (919-843-9953). For technical questions or assistance, please contact the Office of Research Information Systems (ORIS) Help Desk (843-2594).

Thank you.

Robin Cyr  
Associate Vice Chancellor for Research and  
Director, Office of Sponsored Research

Mike Kilmartin  
Director, Office of Research Information Systems