In order to provide better service to our Principal Investigators (PI), research staff, and administrative managers, the Office of Animal Care and Use (OACU) has compiled this informational memo. Please feel free to call the OACU staff if you have any questions about any items in this memo.

ACAP ADMINISTRATION

New Investigators and Research Personnel

OACU personnel are available to assist you and to answer questions about the application and amendment submission, review, approval, and renewal process. You may also consult with OACU personnel regarding preparation of your Animal Care Application (ACAP). Please do not hesitate to contact the office at 966-5569 if you have any application related questions. We will direct you to the correct individual if our office is unable to answer your questions.

Amendments

Please remember that any changes in experimental procedure, personnel, anesthetic and analgesic, route or frequency of administration of agents must be approved in advance by the IACUC. Submit an amendment to describe any anticipated changes to your ACAP. Do not initiate new practices until your amendment is approved and you have received written confirmation from the IACUC.

Plan carefully when completing your ACAP. Be sure to include all potential techniques you will utilize and a wide variety of anesthetic and analgesic options in order to avoid submitting numerous amendments later. The purpose of amendments is to allow investigators the opportunity to request changes or minor additions to the application that may have not been initially anticipated.

Please review your current application at the time of its annual review to ascertain that all necessary information is contained in the application. Although the amendment approval process normally takes several weeks, the IACUC can process amendments more rapidly when necessary.
ANIMAL WELFARE

Unexpected Adverse Effects and Mortality of Experimental Animals

Please note that Principal Investigators are required to report to the Division of Laboratory Animal Medicine (DLAM) Veterinary Services illness and unexpected mortality in experimental animals, as well as study related adverse effects or mortality levels not described in the approved Animal Care Application (ACAP) and affecting experimental animals. After consultation with a veterinarian, the investigator should report to the IACUC significant adverse effects or significant levels of mortality deemed to be study related. Please send details (including investigator name and ACAP ID#) via email to iacuc@med.unc.edu. An OACU representative will attach this information to your ACAP file and will contact you for more details, if necessary.

Comprehensive information regarding the PI Responsibilities, including the reporting requirement, can be referenced on the IACUC website (Policies and Procedures; PI Responsibilities; Application Compliance. Click HERE).

TRAINING AND COMPLIANCE

New and Revised Standard Operating Policies and Guidelines
(Policies and Procedures Click HERE).

2010

1. Investigator Maintained Facility: Provided Services or Conducting Animal Procedures (2/11/2010)
2. Submitting an Amendment (2/11/2010)
3. Animal Services: Provided or Received (3/12/2010)
5. Animal Transport and Biosecurity (5/14/2010)
6. Tail Biopsy (5/14/2010)
9. Revised: Animal Services: Provided or Received (8/5/2010)
10. Revised: Environmental Enrichment for Animals (9/10/2010)
15. Revised: Submitting an Amendment (11/12/2010)
2011

16. Revised: Analgesia, General Postoperative Guideline (1/14/2011)
17. New: Supplemental Information: Pain Relief in Animals (1/14/2011)

Please contact the OACU Training and Compliance Coordinators at 966-5569 if you have any questions regarding these documents.  

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