OFFICE OF ANIMAL CARE AND USE (OACU)
INFORMATIONAL MEMO
October 2010

In order to provide better service to our Principal Investigators (PI), research staff, and administrative managers, the Office of Animal Care and Use (OACU) has compiled this informational memo. Please feel free to call the OACU staff if you have any questions about any items in this memo.

Changes to ACAP:

A new change has been made to ACAP. Hazard Forms will now be a part of the application addendums. When submitting a new application which uses hazardous agents you will see a link to add the appropriate hazard form to your application. This procedure for obtaining approval of hazardous agents is replacing the prior method of attaching the approval form (word doc) as an attachment to the application.

Please note that this new procedure will also eliminate the need for Principal Investigators or OACU to forward the hazard forms to Environment Health and Safety (EHS) personnel for their review. Instead, ACAP will automatically notify EHS when an application with hazard forms has been submitted. This addition to the application form should improve the approval process for hazardous agents in animal studies.

Please contact OACU at 966-5569 if you have any questions about this new process.

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